

BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

MINUTES

February 25, 2020
3:32 P.M.

The following were present at the board meeting: Mr. Robert Boyd, Board Member, Mr. Christopher Kobik, Board Member, Mr. Kenneth Merson, Board Member, Ms. Nancy Ramundo, Board Member, Dr. Judith DeStefano, Board Member (arrived 3:36)

Not present: Mr. Alan Gould, Board President, Mrs. Jane Elwell, Board Vice-President

Also present at the meeting were Dr. Nancy Hudanich, Superintendent, Ms. Jamie Moscony, Assistant Superintendent, Ms. Paula Smith, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Ms. Amy L. Houck-Elco, Esquire and teachers and administrators from both districts as well as members of the public.

Board Member Mr. Boyd served as acting president in the absence of President Alan Gould and Vice-President Jane Elwell.

PLEDGE OF ALLEGIANCE

Board Member Mr. Boyd led the group in the pledge of allegiance to the flag.

NOTICE REQUIREMENT

Board Member Mr. Boyd read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Press of Atlantic City and the County Freeholder's office on July 8, 2019, as prescribed by Chapter 231, laws of 1975.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

On the motion of Ms. Ramundo, seconded by Mr. Kobik, the following minutes were approved by roll call vote:

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Voting Yes: Boyd, Merson, Ramundo, Kobik, DeStefano
Voting No: None
Abstained: None
Motion Carries.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Ms. Moscony presented the Assistant Superintendent Administrative District Report to the Board. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached Assistant Superintendent Administrative District Report (Item 1, a-i) was approved by roll call vote.

Voting Yes: Boyd, Merson, Ramundo, Kobik, DeStefano
Voting No: None
Abstained: None
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Kobik, the attached item for Revenue & Expense (Item 2 / a-k) was approved by roll call vote.

Voting Yes: Boyd, Merson, Ramundo, Kobik, DeStefano
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Kobik, seconded by Mr. Merson, the attached item for Curriculum (Item 3 / a-i and addendum) was approved by roll call vote.

Voting Yes: Boyd, Merson, Ramundo, Kobik
Voting No: None
Recused: Dr. DeStefano from any matter she is conflicted on as Executive County Superintendent.
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Kobik, the attached item for Legislation and Policy item 4 / a (addendum) was approved by roll call vote.

Voting Yes: Boyd, Merson, Ramundo, Kobik, DeStefano
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Personnel (Item 5 / a-c and addendum) was approved by roll call vote.

Voting Yes: Boyd, Merson, Ramundo, Kobik, DeStefano
Voting No: None

Recused: None
Motion Carries.

DISTRICT COMMUNICATION

Ms. Moscony noted a resignation that she received from her district. She also commented on a newspaper article from the Press of Atlantic City/The Gazette titled "There's enough work for everyone, firefighters tell students at career event".

BOARD CORRESPONDENCE

None.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

Dr. Hudanich presented the Superintendent Administrative District Report to the Board. On the motion of Ms. Ramundo, seconded by Mr. Kobik, the attached Superintendent Administrative District Report (Item 1, a-f) was approved by roll call vote.

Voting Yes: Boyd, Merson, Ramundo, Kobik, DeStefano
Voting No: None
Abstained: None
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Merson, the attached item for Revenue & Expense (Item 2 / a-h and addendum) was approved by roll call vote.

Voting Yes: Boyd, Merson, Ramundo, Kobik, DeStefano
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Curriculum (Item 3 / a-e) was approved by roll call vote.

Voting Yes: Boyd, Elwell, Merson, Ramundo, DeStefano
Voting No: None.
Recused: None.
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Merson, the attached item for Legislation & Policy (Item 4 / a-b) was approved by roll call vote.

Voting Yes: Kobik, Merson, Ramundo, Kobik, DeStefano
Voting No: None
Recused: None
Motion Carries.

On the motion of Mr. Merson, seconded by Mr. Kobik, the attached item for Personnel (Item 5 / a and addendum) was approved by roll call vote.

Voting Yes: Boyd, Merson, Ramundo, Kobik, DeStefano

Voting No: None

Recused: None

Motion Carries.

DISTRICT COMMUNICATION

Ms. Smith commented on the retirement letter received from Ellen Smiga-Klein. She acknowledged and thanked Ms. Klein on her dedicated service to the district for the past 25 years.

BOARD CORRESPONDENCE

None.

BOARD MEMBER COMMENTS AND DISCUSSION ITEMS

Mr. Kobik commended the Technical School Districts efforts with regard to servicing all demographics of students in the county.

Mr. Merson commended the facilities staff for the improvements in the appearance of the buildings.

Mr. Boyd commended Dr. Hudanich for her efforts in the evolution of the district during his 15 years on the Board.

PUBLIC INPUT

Board member Mr. Boyd read the following statement:

This meeting will now be open to public comments. If your questions pertain to litigation, student or personnel items, please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to policy 9322, public comment will be five minutes per person and limited in time to a total of 30 minutes for all public comments.

Sharon Lee Kustra, Association President thanked the board for the opportunity to work with the NJEA Health and Safety Committee and for the positive impact it is having on the facilities department.

Kaylee Gradiano, a freshman Key Club member commented that she helped decorate for the Valentine's Day Dance for the Special Services School and that all the students were so welcoming. She was very happy that the students enjoyed it and that the smiles on all their faces said it all.

Marguerite Bolton, Key Club Secretary commented that the LEEP program is so rewarding and values all the interaction.

Ms. Moscony thanked the Key Club on behalf of the Special Services School District.

Harley Shuler, Kiwanis, City of Cape May thanked all involved in the partnership with the school over the past 10 years.

Mr. Boyd commented that former board member Mr. Washington worked very hard to incorporate the Key Club into the school and that he would be very proud.

EXECUTIVE SESSION

Dr. DeStefano left before the Executive Session.

On the motion of Mr. Merson, seconded by Ms. Ramundo, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:20p.m. to discuss:

HIB –

Negotiations – Special Services

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

RETURN TO OPEN SESSION

On the motion of Mr. Kobik, seconded by Ms. Ramundo for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of December 13, 2019 through January 23, 2020 (0 HIB investigation) and

acknowledged investigation(s) that occurred between the period of January 24, 2020 through February 20, 2020 (0 HIB investigation).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period December 13, 2019 through January 23, 2020 (2 HIB investigations) and acknowledged investigation(s) that occurred between the period of January 24, 2020 through February 20, 2020 (4 HIB investigations) by roll call vote.

Voting Yes: Boyd, Merson, Ramundo, Kobik

Voting No: None

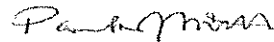
Abstained: None

Motion Carries.

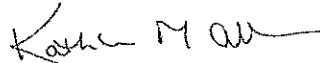
ADJOURN

On the motion of Mr. Merson, seconded by Ms. Ramundo, the meeting was adjourned at 4:32 p.m.

Respectfully submitted,



Paula J. Smith,
Board Secretary



Kathleen Allen
Board Secretary

II. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. ASST. SUPERINTENDENT’S ADMINISTRATIVE DISTRICT REPORT

Be it resolved the Board of Education approves/accepts:

- a. Principal’s Report, Annamarie Haas
(1) Suspensions: None this cycle
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark
(1) Use of Facilities Requests
- d. Transportation Report, Sharen Dever, Transportation Coordinator
- e. Enrollment Report
- f. Worker’s Compensation Report
- g. Team Meeting Agendas
- h. ¿Que Pasa?
- i. Change the work week from five (5) days to four (4) days, with extended hours to conserve energy, beginning June 29, 2020, and ending August 28, 2020

2. REVENUE & EXPENSE

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary/Board of Education Monthly Certification
- b. Financial reports and balance sheets December 2019, Board Secretary Report and Treasurers Report
- c. Bills as presented
- d. Budget Summaries, Enterprise and Student Activity Funds, December 2019
- e. Transfers
- f. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

Name	Purpose	Amount	Date/Years
Safe Schools Resource Officer Partnership Agreement	Three year Agreement with the CMC Sheriff’s Department	\$81,300.00 per year	7/1/2020-6/30/2023
Management Services Agreement	Agreement with Frontline Technologies Group, LLC, for IEP Translation Services	Not to exceed \$200.00 per request	SY 2019-2020 as needed
Xtel Communications	Hosted PBX/VOIP Phone Contract	\$1,497.20 per month (savings of \$503.00 per month)	3/1/2020-2/28/2023
Xtel Communications	Broadband Internet	\$1023.00 per month/E-Rate eligible (savings of \$406.00 per month)	3/1/2020-2/28/2023

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Name	Purpose	Amount	Date/Years
Continuum Associates	Revised Agreement for Registered Behavior Technician Training and Assessment	As Per Fee Schedule	SY 2019-2020
Flemington Ford	Replace 2009 Ford E150 Van 2 & Van 4 with two 2020 Ford transit vans - Hunterdon Co. ESC	\$64,294.00	SY 2019-2031 (12 year life)
Safetech Pro	Bus safety video compliance system for new vans required by Abigail's law	\$3,030.00	SY 2019-2020
Frontline Education	Renewal for IEP-Direct, unlimited usage for internal employees	\$9,400.38	7/1/2020-6/30/2021
Frontline Education	Renewal for Absence & Time Solution	\$10,985.92	7/1/2020-6/30/2021

g. Professional Improvement Experience and Travel Expenses:

Name	Event	Location	Cost	Date(s)
Christina Roberts	Children with Severe Impairments	Mt. Laurel	\$144.00	3/18/2020
Kelsey Medvecky	Children with Severe Impairments	Mt. Laurel	\$181.80	3/18/2020
Carly Taylor	Communicating Beyond Requesting	Mays Landing	\$8.31	3/12/2020
Danielle D'Amico	Communicating Beyond Requesting	Mays Landing	\$8.31	3/12/2020
Sheri Leiser	Communicating Beyond Requesting	Mays Landing	\$12.11	3/12/2020
Nicole Franchetti	Communicating Beyond Requesting	Mays Landing	\$8.40	3/12/2020
Jennifer DeMario	Ocean First Grant	Toms River	\$35.00	3/13/2020
Julia Fairfield	Ocean First Grant	Toms River	\$35.00	3/13/2020
Lynda McDowell	Heritage Homestead Day Center	Marmora	\$12.25	3/9/2020
Cindy Bellone	Heritage Homestead Day Center	Marmora	\$0.00	3/9/2020
Gerry Hofferica	Managing Traumatic Events in Schools & Youth Servicing Organizations	Vineland	\$23.80	3/2/2020 3/3/2020
Lisa Borchardt	Managing Traumatic Events in Schools & Youth Servicing Organizations	Vineland	\$22.68	3/2/2020 3/3/2020

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Name	Event	Location	Cost	Date(s)
Jonathan Price	Managing Traumatic Events in Schools & Youth Servicing Organizations	Vineland	\$22.68	3/2/2020 3/3/2020
Kaitlyn Rupert	Stop the Bleed for NJ Schools	Galloway	\$23.80	3/24/2020

- h. Grants/Donations: None this cycle
- i. The following item(s) to be disposed, or sold on gov/deals):
(1) Advertise 2009 Ford E150 Van 2 and Van 4 on Govdeals.com
- j. Estimated Tuition Rates for the 2020-2021 school year
- k. Authorization for the Business Administrator/Board Secretary to pay bills and claims, as needed, in the event of a canceled Board of Education Meeting between the February 2020 and June 2020 Board Meetings, subject to the express approval of the Board President

3. CURRICULUM

Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed for:
(1) Cape May County High School/Ocean Academy: None this cycle
(2) OXE/LEEP
- b. Presenters/Interns/Programs/Support Groups:

Name	Purpose	Amount	Date(s)
ACCC Student Nurses	Pediatric Clinical Rotation	N/A	Spring Semester 2020
CMC Technical School District PN Students	Pediatric Clinical Rotation	N/A	February 2020 through March 2020
Southern Jersey Family Medical Centers	Provide oral health education and training to be coordinated by the school nurses, Stacey Lera and Kaitlyn Rupert	N/A	TBD
Danny Harrell, Engineer from University of Penn	Guest speaker for select students in Ocean Academy and CMC High School in recognition of CTE month	N/A	2/26/2020
Kyle Killen, Fisherman	Guest speaker for select students in Ocean Academy and CMC High School in recognition of CTE month	N/A	2/26/2020
Karen Wadding, Alliance of Therapy Dogs, pending completion of paperwork	Visit with a certified Therapy Dog each week	N/A	SY 2019-2020

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Name	Purpose	Amount	Date(s)
Rachel Vitale	Rowan University Clinical Experience for TOSD for 200 hours (5 weeks), under the supervision of Rachel Kremenz	N/A	4/28/2020-6/22/2020

- c. The following novice teacher mentor:
 - (1) Pamela Griffin to mentor Victoria Hill
- d. The following Community Based Instruction (CBI) sites:
 - (1) MarineMax Island Marine Center, 2602 Shore Road, Ocean View, NJ 08230
 - (2) Shoemaker Lumber, 1200 West Avenue, Ocean City, NJ 08226
 - (3) Habitat for Humanity, 20 Court House South Dennis Road, Cape May Court House, NJ 08210
- e. Approve submission of the New Jersey High School Voter Registration Law Annual Statement of Assurance for SY 2019-2020
- f. School-wide Bubbles 4 Autism T-shirt sales with proceeds going to the FACES 4 Autism Organization
- g. Debbie Magee, Art Teacher, to display student artwork at the Mad Batter in Cape May, from 3/1/2020-3/22/2020
- h. Dates for the Extended School Year (ESY) Program for staff and students:
 - (1) Tuesday, June 30, 2020 – ESY Orientation for staff
 - (2) Wednesday, July 1, 2020, through August 3, 2020 – ESY for staff and students
- i. Approve the CMCSSSD 12-month School Calendar for SY 2020-2021

4. LEGISLATION & POLICY/REGULATION

Be it resolved the Board of Education approves/accepts:

- a. Job Description for Supervisor of Special Education/1:1 Aides

5. PERSONNEL

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Request for emergent hiring will be made where appropriate.

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Anthony Cardella	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019-2020
John Costanzo	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019-2020

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Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Shakeya Davis	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019-2020
Jordyn Kramer	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019-2020
Christina Porreca	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019-2020
Amanda Schuler	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019-2020
Heather Wright	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019-2020
Arial Magee	Substitute Teacher/Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2019-2020
Christa Murphy	Substitute Teacher/Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2019-2020
Catherine Colby	District/Community Swim Lifeguard	ESY / Community Use	\$15.00 per/hr	SY 2019-2020
Dashawn Hendricks	Teacher School Aide	General	Step 1 Schedule B \$25,988 Salary to be prorated	3/16/2020-6/30/2020
Amanda Bailey	Teacher School Aide	Resignation		Effective 3/14/2020

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6169	12	0	5	5	BOE/FMLA	1/27/2020-2/27/2020
6418	0	0	0	TBD	FMLA/NJFLA	2/3/2020-TBD

6. COMMUNICATION

- a. Amanda Bailey, Teacher School Aide: Resignation Letter, effective 3/14/2020
- b. CMC High School Quarterly Newsletter "Cougar News"
- c. Newspaper article from The Gazette "There's enough work for everyone, firefighters tell students at career event"

1. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-TS.1)

- a. Facilities Report
- b. Guidance & Special Education Report
- c. High School Report
- d. High School Curriculum & Instruction Report
- e. Adult & Community Education Report
- f. Superintendent

2. REVENUE & EXPENSE(Exhibit II-TS.2)

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 Dec. 2019, board secretary report and treasurers report;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, Dec. 2019;
- f. Transfers;
- g. Bids, contracts, reports, agreements:

<u>Name</u>	<u>Purpose</u>	<u>Cost</u>	<u>Date/ Year(s)</u>
Educational Data Services, Inc.	Pre-bid instructional supplies	\$52,606.	3/1/2020
Pay to Play Resolution for OPTIV	Veeam backup and replication software	\$26,938.26	2/25/2020
Pay to Play Resolution for Northeast Mechanical Services	plumbing and electrical services and repairs	not to exceed \$40,000.	SY 2019-2020
Pay to Play Resolution for Indco, Inc.	Custodial/maintenance equipment and supplies	not to exceed \$40,000.	SY 2019-2020
Pay to Play Resolution for Bradley-Sciocchetti, Inc.	HVAC/controls services and repairs	not to exceed \$40,000.	SY 2019-2020
Resolution authorizing participation in the National Cooperative Contract with various vendors under Omnia Partners Co-op	purchase of materials supplies and services	n/a	SY 2019-2020
Special Education Medicaid Initiative (SEMI) Program	Waiver of Requirements	n/a	SY 2020-2021
Tuition Rates, SY 2020-21	Regular Tuition (\$204 increase) Special Ed " (\$86 increase) *based on certified rates	*\$9,430. *\$9,475.	SY 2020-2021

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<u>Name</u>	<u>Purpose</u>	<u>Cost</u>	<u>Date/ Year(s)</u>
Resolution for Hunterdon County Educational Services Commission	To enter into a cooperative pricing agreement	n/a	2/25/2020
Keyboard Consultants (Hunterdon County Educational Services Commission)	9 smartboard replacements	\$45,603.	3/15/2020
Keyboard Consultants (Hunterdon County Educational Services Commission)	10 projector upgrades	\$14,280.	3/15/2020

h. The following item(s) to be disposed:

<u>Name of tem(s)</u>	<u>Value</u>	<u>Disposal, Gov/Deals, or Scrap</u>
Tag #1000277 (meat slicer)	n/a	obsolete-no longer used
Tag #0695 (meat slicer)	n/a	obsolete-old no longer used
void unused checks from Sturdy Savings (see attached list)		

i. Grants/Donations:

<u>Name- Grant(s)/Donation(s)</u>	<u>apply/ accept</u>	<u>Amount</u>	<u>Date/Year(s)</u>
Educational Grant on behalf of the Construction Industry Career Day event sponsors	Accept	\$500.	SY 2019-20
Rochester Institute of Technology/ Project Lead the Way Mini	Apply	\$20 per student who registered for RIT Credit	FY 2019 for SY 2020-21 Monies to be used toward Pre-Engineering Program
OceanFirst Foundation	Apply/ Accept	\$10,000.	SY 2020-21
NJEA Sustainable Jersey of Schools Grant (Farm to Table to Seed)	Accept	\$10,000.	February 2020 – August 2021
Small, Rural School Achievement (SRSA) Grant	Apply	\$19, 826.	SY 2020-2021

3. CURRICULUM (Exhibit II-TS.3)

- a. Job cards, Dec. 2019;
- b. District calendars, SY 2020-21:
 - ABE-HSE-ESL-Civic
 - Adult High School
 - Evening-Community Education
 - High School
 - Post-Secondary Cosmetology
 - Post-Secondary Dental Assisting
 - Post-Secondary Welding
 - Practical Nursing
 - 12 Month

c. Volunteers, pending criminal history background investigation:

<u>Volunteers</u>	<u>Sports</u>
Matthew Bean	baseball
Kenneth Camp	baseball
Jon Gansert	baseball
Marc Sczuzr	baseball
Martin Hammell	Golf Coach

d. Homebound/Educere for Student R.K. January 1, 2020 through (tbd);

e. Field Trips:

<u>Date</u>	<u>Destination/Purpose</u>	<u>Students/Teachers/Aide</u>		
3/4/2020	Philadelphia Flower Show Tour flower show, exhibits & demonstrations Tech's Programs: Horticulture, and select Natural Science (grades 10-12)	20	1	1
3/5/2020	Mercer County Technical School SkillsUSA competitions: MRE Culinary Challenge/Early Childhood Education Tech's Programs: Food Production, and Early Childhood Development (grades 10 & 12)	5	2	
3/13/2020	Cumberland County Technical Education SkillsUSA competitions: Broadcast News, and Audio/Radio Production Tech's Programs: Commercial Arts, and Entertainment Production (grades 10 & 12)	12	2	
3/14/2020	Sussex County Technical School SkillsUSA competitions: Human Services and Criminal Justice Quiz Bowl Tech's Program: Law & Public Safety (grades 11 & 12)	8	1	

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Field Trips: (continued)

<u>Date</u>	<u>Destination/Purpose</u>	<u>Students/Teachers/Aide</u>		
3/21/2020	Gloucester County Institute of Technology SkillsUSA competitions: Cosmetology Knowledge Bowl, Cosmetology Notice, People's Choice Manikin Fantasy Make-up, Nail Care, Esthetics, Barbering, Commercial Baking, Culinary Arts, Crime Scene Investigation, Fire Fighting, and HVACR Tech Programs: Cosmetology, HVACR/SE (Sustainable Energy), Law & Public Safety, and Culinary Arts Programs (grades 10-12)	24	4	
3/27/2020	Crest Memorial School Career Fair (grades 10-12)	12	1	
3/27-28/2020	Somerset County Vo-Tech SkillsUSA competitions: Teamworks, Design and Build Plywood Challenge, Basic Construction, Television (Video) Production, Digital Cinema Production, Criminal Justice, First Aid/CPR, Pin Design, Extemporaneous Speaking, Internet of Things & Smart Home, Computer Programming Tech Programs: Cosmetology, Carpentry & Property Management, Culinary Arts, Law & Public Safety, Communication Arts, Advertising Design and Commercial Art (grades 10-12)	15	6	
4/7/2020	N.J. State Board, Linwood State Cosmetology Exam (grade 12)	6	1	1
5/14/2020	Longwood Gardens, Pennsylvania Tour large scale professional plant production Tech Programs: Horticulture & Natural Science (grades 10-12)	20	1	1

4. LEGISLATION & POLICY (Exhibit II-TS.4)

- a. Second reading and approval for the following policies and regulations:
5141.8 Sports Related Concussion and Head Injury
- b. Approval of Renumbered Position Descriptions.

5. PERSONNEL (Exhibit II-TS.5)

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate):

a. The following personnel/positions/salaries:

<u>Name</u>	<u>Position</u>	<u>Description</u> <u>Funding</u> <u>Program</u>	<u>Step</u> <u>Amount</u> <u>Longevity</u>	<u>Effective</u> <u>Date(s) or</u> <u># of Days</u>
Employee #109		LOA - paid		2/20/2020- 3/4/2020
Employee #224		FMLA - paid LOA - paid		2/11/2020-3/10/2020 3/11/2020-5/30/2020
McAteer, Donna	Substitute Teacher	high school	\$90 per/day	SY 2019-20
McKenna, Cindy	Substitute Teacher	high school	\$90 per/day	SY 2019-20
Smith, Jennifer	Substitute Teacher	high school	\$90 per/day	SY 2019-20
Rescind: Matthew Schiff	Asst. coach boys basketball		*\$3,200.00	SY 2019-20
Sheets, Valerie	Evening School Assistant Substitute	Eve/Community Ed Voc	\$24 per/hr	SY 2019-20
Ellen Smiga-Klein	Accounts Payable /Fixed Assets/Bookkeeping Support Clerk	retirement		5/31/2020

*pending negotiations

6. COMMUNICATION (Exhibit II-TS.6) (no communication)

a. Correspondence from:

Ellen Smiga-Klein, Accounts Payable/Fixed Assets/Bookkeeping Support Clerk

Synopsis:

Notification of retirement effective May 31, 2020. Served the district 25 years.